

**REPORT TO THE CHURCH/CHARGE TRUSTEES - Form #12**  
**January 1, 2007 to December 31, 2007**

Send signed report to the District Superintendent and provide copies for the pastor, the chair of trustees, and the recording secretary. Provide a separate report for each church. See Discipline paragraph 2549.

Church  Charge

1. What appraised values are to be reported?

a. Church Building

b. Equipment & Furniture

c. Land

d. Cash, Investments, Other Assets

e. Total Church Value

f. Parsonage Building

g. Parsonage Equipment

h. Parsonage Land

i. Escrow Funds for Parsonage

j. Total Parsonage Value

2. Is this church incorporated?

If yes, are the conditions of that Incorporation followed?

(For information on becoming incorporated contact your District Superintendent)

3. Do all deeds contain the Trust Clause? See Discipline paragraph 2503

4. Where are the deeds and legal papers kept and who has access to them?

5. Were there loss control concerns noted by the

Conference property and casualty insurance carrier in the last year?

If so, what were they and how were they corrected?

6. What bequests, trusts, certificates of deposit, and/or invested funds are entrusted to the Trustees? List each and provide the following items of information for each; (a) amount, (b) where invested, (c) annual income, (d) how used, (e) compliance with Social Principles.

Item	Amount	Where invested	Annual Income	How used	Compliance w/Social Principles

7. Are regular reports on the above funds made to the Church Council, the Administrative Board, or the Administrative Council?

8. Report Present Indebtedness:

<u>Item</u>	<u>Indebtedness</u>	<u>Anticipated End</u>

9. What income is received from any income-producing property and how is that income used?

Signature \_\_\_\_\_ Chair of Trustees

Date