

**Safe Sanctuaries Report
Charge Conference
Form #9**

The Commission on Child Advocacy tracks the local church compliance for Safe Sanctuaries and we commend all the churches that have policies in place. We have made progress over the last 7 years in protecting the children that come to us. But there is still much work to be done. There are churches that have no written policy and there are churches whose policy will not protect them in the event of a lawsuit. We are collecting policies from every church to assess our success. If you have not submitted your policy, please do so. If you have revised your church policy since last year, please submit it with this report. If you do not have a policy yet, we would be glad to help. If your policy does not include the elements below, please consider revising your policy to include the missing elements.

Name/Location of Church _____ Name of Pastor _____
Date _____ Distict _____

Name of the person, **other than the pastor**, responsible for overseeing your church's policy

Name _____
Address _____
Phone _____
Email _____

Name of layperson serving as child advocate to the church council

Name _____
Address _____
Phone _____
Email _____

1. How many from your congregation have attended a Safe Sanctuaries training event? _____
2. Do you have a written policy to protect children, vulnerable adults, staff and volunteers for your church?

3. Is it fully implemented at this time? _____
4. An effective policy **must include** these procedures (please mark all that apply to your policy)

Screening

_____ Interviewing all paid staff and volunteers
_____ Applications for all paid staff and volunteers
_____ DPW and State Police clearance for all paid staff and volunteers

Supervision

_____ Two (2) unrelated adults in each classroom or a roving teacher
_____ Uncovered windows or open doors in all children's classrooms
_____ No one under 18 left alone with children
_____ Five (5) year age difference between workers and children

Reporting

_____ A procedure for reporting abuse to authorities
_____ Procedures for informing the District Superintendent that a report has been made

Responding

_____ One (1) person designated as media spokesperson
_____ A procedure for assisting a victim of abuse
_____ A list of prospective abuse counselors
_____ A procedure for dealing with the alleged perpetrator and his/her family